



# **Tennessee District Awards Information**

**For Year 2024 - 2025**

## Tennessee District Awards

Award	Deadline	
District Pin Award	Jan 15	Submit design to District Treasurer.
Pat Chrostowski Bulletin Award	Mar 1	Submit entry to District Awards Chairperson
National Best Club Bulletin Award	<b>Apr 10</b>	Submit entry to <b>The National Exchange Club.</b>
Youth of the Year Award	Apr 15	Submit entry to District A.C.E & Youth Awards chairperson.
A.C.E. of the Year Award	Apr 15	Submit entry to District A.C.E & Youth Awards chairperson.
Legacy of the Year Award	<b>June 1</b>	<b>Submit on-line entry to The National Exchange Club</b>
Don Wright Growth Award NEC President 2013-2014	Apr 30	Based on membership figures provided by National dated May 1 –Apr 30
Phil Howard Good News Award NEC President 2017-2018	Mar 31	Submit entry to District Awards Chairperson.
John Hood Exchange Club Member of the Year NEC President 1980-1981	Mar 31	Submit entry to District Awards Chairperson
Outstanding Club President	Mar 31	Chosen by District President
McKenzie (Ken) Roberts Outstanding District Director NEC President 2001-2002	Mar 31	Chosen by District President
Fred Harron Attendance Award NEC President 1984-1985		Roll call of District convention. Based on members present at convention roll call
Scrapbook Award		Roll call of District convention. Submit entry form and scrapbook at registration.
E.W. Sprague Award NEC President 1937-1938		Roll call of District Convention. Submit. Entry form and scrapbook at registration
Appendix A Appendix B Tennessee District Awards		Youth of Year National nomination form ACE Award National nomination form

## Additional Information

Page 2

All awards are given for large clubs (75 or more members), mid clubs (30–74 members) and small clubs (29 or fewer members) based on membership at the beginning of the award year (July 1st). This includes Bulletin, Good News, Growth, and Scrapbook.

All clubs must follow the time frame and rules to be considered for awards.

Awards criteria that include impact of club's presence in the community should include, but not be limited to media coverage, thank you notes, members asking to join, additional assistance for projects, and partnerships.

All clubs should be sure that any individual submitted for an award will be able to attend the District Convention before submission to the awards chair.

If any due date falls on a Saturday or Sunday, then the following business day will be acceptable.

### **District Awards Chairperson**

Judi Hartman  
97 Santee Court  
Crossville, TN 38572  
[Jhartman11147@aol.com](mailto:Jhartman11147@aol.com)  
Lake Tansi Exchange Club  
931-337-5465

### **A.C.E. and Youth of Year Chairperson**

Jean Smith  
8347 Cherokee Trail  
Crossville, TN 38572  
[Jeansmith61@aol.com](mailto:Jeansmith61@aol.com)  
Lake Tansi Exchange Club  
502-758-3593

### **District Treasurer**

Sharon Howard  
2824 Windemere Drive  
Nashville, TN 37214  
[Slhh15@aol.com](mailto:Slhh15@aol.com)  
Exchange Club of Donelson-Hermitage  
615.804.3075

## **District Pin Competition**

### **For Year 2024 - 2025**

Each year, Tennessee Exchangites who attend the District Convention are seen wearing the official Tennessee District lapel pin. The design of this pin is chosen by the Board of Directors through an annual competition.

- Members should submit proposed designs by **Jan. 15th** to the Tennessee District Treasurer.
- The pin design should be capable of reproduction on cloisonné enamel and should include the Exchange logo. Colors are left to the discretion of the designer, but the Exchange emblem should be in the official colors of blue, gold, and white.
- The size of the pin may vary but should not exceed 2 inches in width or 2 inches in height. Remember that the pin is intended to be worn on the lapel, so larger sizes may not be appropriate.

# Pat Chrostowski Bulletin Award

## For Year 2024 - 2025

### Entry Form

There will be three Pat Chrostowski Bulletin Awards presented each year

- one for large clubs (those with 75 or more members)
- one for mid clubs (those with 30–74 members)
- one for small clubs (29 or fewer members)

Membership size is determined based on July 1st of the fiscal year. Criteria for this award are based on the following:

- To be eligible, a club must publish at least one bulletin per month.
- This form must be accompanied by at least three and not more than six issues of the bulletin.
- Bulletins will be rated on a scale of 1 to 10, with 10 being the highest score.
- Bulletins will be judged on content, readability, eye appeal, club news coverage, and Exchange education (refer to attached rating sheet). These criteria are those established by the National Exchange Club for its national bulletin competition.
- Hardcopy and electronically submitted bulletins will each be judged on their individual and unique qualities – hardcopies judged in print form, and electronically submitted judged electronically.
- To be eligible, all entries must be submitted to the district awards chairperson by **March 1<sup>st</sup>**.

Exchange Club of \_\_\_\_\_

\_\_\_\_\_  
Club President Signature

\_\_\_\_\_  
Club Secretary Signature

\_\_\_\_\_  
Club President Name (PRINT)

\_\_\_\_\_  
Club Secretary Name (PRINT)

\_\_\_\_\_  
Club President phone number

\_\_\_\_\_  
Club Secretary phone number

**Pat Chrostowski Bulletin Award Criteria**

**For Year 2024 - 2025**

**Content**

*Maximum points: 30*

- A. Is content balanced between news of upcoming meeting programs, other club events, project progress, reports of recent projects, member news, items of general Exchange interest, personality profiles, humor? . . . . . **Score** \_\_\_\_\_
  
- B. Does the bulletin promote participation, attendance, membership, and new club building, Exchange education, and significant news on district and national levels of Exchange? . . . . . **Score** \_\_\_\_\_
  
- C. Does the bulletin carry the correct Exchange Club logo as well as the complete and correct club name, city, state, date, meeting time, and place? . . . . . **Score** \_\_\_\_\_

**Readability**

*Maximum points: 10*

Does the writing meet acceptable standards of punctuation, sentence structure, grammar, and spelling?  
Is writing concise, understandable, and accurate? . . . . . **Score** \_\_\_\_\_

**Eye Appeal**

*Maximum points: 10*

Does the overall appearance of the bulletin stimulate readership? Are the masthead and other elements creatively and neatly handled with occasional artwork, photos, color, etc.?  
Does the layout incorporate careful attention to white space, page balance, and the importance and organization of the articles? . . . . . **Score** \_\_\_\_\_

**Total** \_\_\_\_\_

## National Best Club Bulletin Award

### For Year 2024 - 2025

A plaque will be awarded to three club bulletin editors—one for large clubs with more than 75+ members, one for mid clubs with 30–74 members and one for fewer than 29 members.

The objectives of the National Best Club Bulletin Award are:

- To recognize and encourage excellence among Exchange Clubs in the publication of local Exchange Club bulletins.
- To impress upon club leaders the value to the members and to the success of the club itself of publishing readable, attractive, and informative bulletins on a regular basis.
- To stimulate through the bulletin greater club unity, attendance at meetings, membership participation, involvement, enthusiasm, and awareness of Exchange goals, principles, and ideals.
- To encourage the publication of club bulletins by Exchange Clubs that do not currently do so.

Requirements:

1. Bulletin must be published and distributed at least once a month.
2. Winners of the award become ineligible for the next year's competition.
3. Deadline for receipt of entries at National Headquarters is April 10.
4. Bulletins will be judged for content, readability, and eye appeal. The bulletin in each membership category with the highest score will be the winner.
5. Entries will be judged by a panel of professionals with experience in writing, newspaper or periodical editing, or related communications field.
6. Please submit no more than three samples of a club's bulletin published between April 1 and March 31 for consideration by the judges.

Application: Send **the National Best Club Bulletin Award entry form** and three samples published between April 1 and March 31 to National Headquarters.

Application can be found on the [www.nationalexchangeclub.org](http://www.nationalexchangeclub.org) web site. Member Area, Awards, Publications, “National Best Club Bulletin Award” form (includes instructions).

*NOTE: beginning in fiscal year 2008-2009, a Club does not have to win the District Bulletin Award to submit their Club Bulletin for a National Award.*

## **Youth of the Year**

### **For Year 2024 - 2025**

Youth of the Year is a National Exchange Club awards program that recognizes outstanding students in the community who have excelled in academics and leadership. When your club becomes involved in this worthwhile program, you are joining hundreds of other clubs across the country in an effort to identify and recognize the youth leaders of the nation.

Local Exchange Club Youth of the Year winners are eligible to compete for the Tennessee District Youth of the Year award. The TN District award carries a scholarship of **at least \$1,000** and the right to compete for the National Exchange Club Youth of the Year award.

The Tennessee District Youth of the Year award will be presented at the TN District convention. **To be eligible, the award winner must be present at the award ceremony to receive the award in person. Local clubs should verify with their candidate that he or she would be able to be present at both the District and National conventions, if required, before submitting the entry. (PLEASE CONTACT YOY CHAIRPERSON IF THERE IS A CONFLICT)**

Accommodations and meals for the winner and parents/guardians at the convention will be provided by the District. Travel will be the responsibility of the sponsoring club.

#### **How to enter:**

1. Complete the nomination form, which can be obtained from the District youth chairperson or from the National website, [www.nationalexchangeclub.org](http://www.nationalexchangeclub.org).

**Note: Section 4 – 2024-2025 Youth of the Year Essay Theme is “In a world that is constantly changing and ever-evolving, our youth play critical roles in shaping the future of their communities. From advocating to leading, young people are taking charge and making significant impacts. How have you personally contributed to society and how do you envision your future in community service?”**

2. Review and complete the District form which is found on the following page.  
The completed and signed form must accompany the entry packet.
3. Make sure school officials, parent/guardian, and sponsoring club president sign the form from National. Club president and club secretary must sign the District form.
4. Include a 5x7 photograph of the nominee, *only if requested by Youth Chair.*
5. Forward the entry forms, required essay, and photograph to the District youth chairperson by **April 15, 2025**



**Youth of the Year**

**For Year 2024 - 2025**

**District Entry Form**

Please review and ensure that the entry will satisfy each of the criteria that follow:

- 1. The District award winner must be present at the award ceremony of the District Convention. (Confirm prior to submitting entry to District.) **(PLEASE CONTACT YOY CHAIRPERSON IF THERE IS A CONFLICT)**
- 2. The National award winner must be available to attend the National Convention. (Confirm prior to submitting entry to District.)
- 3. To sponsor an entry at the District level, the club must have recognized a minimum of three (3) Youths of the Month from which the Youth of the Year was selected. Please provide name and school for each of the club’s Youths of the Month.


- 4. Both the completed National Entry Form and the completed District Entry Form must be submitted to District as a part of the entry packet.
- 5. A 5 x 7 photograph of the candidate *may be requested* by the Youth Chairperson
- 6. The entry packet is due to the District Youth Chairperson no later than April 15, 2025.**

Exchange Club of \_\_\_\_\_

\_\_\_\_\_  
Club President Signature

\_\_\_\_\_  
Club Award Chair or Club Secretary Signature

\_\_\_\_\_  
Club President Name (PRINT)

\_\_\_\_\_  
Club Award Chair or Club Secretary Name (PRINT)

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Club President phone number

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Club Award Chair or Club Secretary phone number

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Club President email

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Club Award Chair or Club Secretary email

## Accepting the Challenge of Excellence Award A.C.E.

**For Year 2024 - 2025**

The A.C.E. award is a National Exchange Club program that recognizes high school students who have made dramatic changes in their attitude and performance some time during their high school years and are now eligible for high school graduation. These "at risk" students have often overcome great physical, emotional, or social obstacles, yet few receive recognition.

This is a positive program with two key objectives. First, it helps encourage students to overcome their hardships and get back on track toward a high school diploma. Second, the award recognizes students who are often overlooked for their accomplishments. This special recognition serves as a powerful example to all students that hard work and perseverance really do pay.

The Tennessee District A.C.E. winner is chosen from entries submitted by local Exchange Clubs. The District A.C.E. winner will be presented the award and a scholar-ship of **at least \$1,000** at the District convention. The District winner will also be eligible to compete for the National Exchange Club A.C.E. award.

To be eligible for the District award, the recipient **must be present at the District convention** to accept the award in person. **Local clubs should verify with their nominee that he or she would be able to attend the District convention and, if required, the National convention before submitting the entry. (PLEASE CONTACT YOY CHAIRPERSON IF THERE IS A CONFLICT).** Accommodations and meals at the convention for the award winner and the parents/guardians will be provided by the District. Travel to the convention is the responsibility of the sponsoring club.

### **How to enter:**

1. Complete the entry form, which can be obtained from the District youth chairperson or the National website at **[www.nationalexchangeclub.org](http://www.nationalexchangeclub.org)**
2. Follow instructions on page 2, making sure the club president and secretary sign section 3.
3. A 5x7 photo of the nominee *may be requested* by the Youth Chairperson.
4. Forward the entry form, photo, and required narratives to the District youth chairperson **by April 15, 2025**

**Accepting the Challenge of Excellence Award  
A.C.E.**

**For Year 2024 - 2025**

**District Entry Form**

Please review and ensure that the entry will satisfy each of the criteria that follow:

- 1 The District award winner must be present at the award ceremony of the District Convention. (Confirm prior to submitting entry to District.) **(PLEASE CONTACT YOY CHAIRPERSON IF THERE IS A CONFLICT)**
- 2 The National award winner must be available to attend the National Convention. (Confirm prior to submitting entry to District.)
- 3 Both the completed National Entry Form and the completed District Entry Form must be submitted to District as a part of the entry packet.
- 4 A 5 x 7 photograph of the candidate *may be requested by the Youth Chairperson.*
- 5 **The entry packet is due to the District Youth Chair no later than April 15, 2025.**

Exchange Club of \_\_\_\_\_

\_\_\_\_\_  
Club President Signature

\_\_\_\_\_  
Club Award Chair or Club Secretary Signature

\_\_\_\_\_  
Club President Name (PRINT)

\_\_\_\_\_  
Club Award Chair or Club Secretary Name (PRINT)

\_\_\_\_\_  
Club President phone number

\_\_\_\_\_  
Club Award Chair or Club Secretary phone number

\_\_\_\_\_  
Club President email

\_\_\_\_\_  
Club Award Chair or Club Secretary email

## **Legacy of the Year Award**

### **For Year 2024- 2025**

The National Exchange Club's Legacy of the Year Award recognizes high school students who are children, grandchildren, and great grandchildren of Exchange Club members.

Legacy of the Year Award candidates will submit applications directly to Exchange's National Headquarters by June 1<sup>st</sup>. This application must be submitted on-line. Incomplete submissions will not be considered.

This is a positive program with two key objectives:

- It helps encourages students to continue with community involvement and leadership
- It recognizes students who have knowledge and experience regarding the sacrifices made for community and country

Applications can be found at [www.nationalexchangeclub.org](http://www.nationalexchangeclub.org)  
Login / Member Resources / Awards Page

(Note: you must have a Member Login and Password to access the on-line application)

**Don Wright Growth Award**  
**NEC President 2013-2014**  
**For Year 2024 – 2025**

There will be three Growth Awards presented each year, with competition divided into classifications based on membership growth between **June 1<sup>st</sup> thru March 31<sup>st</sup>** of the award year.

Clubs with 29 or fewer members on June 30 will compete in the small club category, clubs with 30–74 members will compete in the mid club category and clubs with 75 or more members will compete in the large club category.

The Growth Awards shall be awarded on the basis of one point per member gain from May through March, using membership figures as listed in the March 31 Membership Report of the National Exchange Club to determine the gain.

**Phil Howard Good News Award  
NEC President 2017 - 2018  
For Year 2024 - 2025**

**Entry Form**

**Exchange Club of** \_\_\_\_\_

**Number of Members on July 1:** \_\_\_\_\_

**Public Relations Chairperson:** \_\_\_\_\_

1. Articles must be sorted by month
2. Articles must be clipped
3. Award submission must be presented in a folder

\_\_\_\_\_ **Club has shown the Exchange identity video to club members, a nonmember group or through a local media outlet.  
List Dates shown, Attendance, Station, and Estimated Media Audience.  
(5 points for each listing)**

\_\_\_\_\_ **Club has used Child Abuse Prevention print or video public service announcements one or more times.  
List Dates of Air.  
(5 points for each listing)**

\_\_\_\_\_ **Club uses Exchange Club sign or banner at sponsored events.  
List Event, Dates and Estimated Attendance.  
(5 points for each listing)**

\_\_\_\_\_ **Club has a sign displayed at its meeting place that reads "The Exchange Club of \_\_\_\_\_ Meets Here."  
Attach Photo.  
(10 points)**

\_\_\_\_\_ **Club uses the national recruiting video or brochure and/or a locally produced recruiting brochure.  
Attach copy of brochure.  
(10 points)**

**Phil Howard Good News Award**

**Page 2**

\_\_\_\_\_ **Club produces a bulletin/newsletter of 12 or more issues per year.  
Attach six (6) different months.  
(5 points for each)**

\_\_\_\_\_ **Media coverage of a club member or club event with “Exchange Club” printed in  
the article (copy to accompany entry).  
(5 points for each)**

\_\_\_\_\_ **Media coverage of a club member or club event with “Exchange Club” printed in  
the article (copy to accompany entry).  
(5 points for each)**

\_\_\_\_\_ **Total Points**

\_\_\_\_\_  
Club President Signature

\_\_\_\_\_  
Club Secretary Signature

\_\_\_\_\_  
Club President Name (PRINT)

\_\_\_\_\_  
Club Secretary Name (PRINT)

\_\_\_\_\_  
Club President phone number

\_\_\_\_\_  
Club Secretary phone number

**Date:** \_\_\_\_\_  
**(Entry deadline is **March 31, 2025**)**



**John Hood Exchange Club Member of the Year  
NEC President 1980-1981  
For Year 2024 – 2025**

This award is given annually to the Exchange Club Member who best typifies the ideals of Exchange by involvement in his/her club, community, and country during the award year. The winner will be recognized at the District convention.

**Name** \_\_\_\_\_

**Member of Exchange Club of** \_\_\_\_\_

**Date joined Exchange** \_\_\_\_\_

**Offices held this club year** \_\_\_\_\_

**Number new members sponsored this club year** \_\_\_\_\_

**District activities attended this club year** \_\_\_\_\_

**Attendance records this club year (%)** \_\_\_\_\_

**List all Exchange Club projects in which the nominee participated in this club year, and describe his/her involvement in each (e.g., chairman, number hours worked, amount of money raised, etc.):**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

(use additional sheet, if needed)

**John Hood Exchange Club Member of the Year Award**

**Page 2**

**List all civic, church, school, or other community activities in which the nominee was involved during the club year:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

(use additional sheet, if needed)

**We, the undersigned, attest that the information on this entry form is true, complete, and accurate to the best of our knowledge and belief.**

\_\_\_\_\_  
**Nominee Signature**

\_\_\_\_\_  
**Club President Signature**

\_\_\_\_\_  
**Club President phone number**

\_\_\_\_\_  
**Club President Name (PRINT)**

\_\_\_\_\_  
**Club Secretary Signature**

\_\_\_\_\_  
**Club Secretary phone number**

\_\_\_\_\_  
**Club Secretary Name (PRINT)**

**Date:** \_\_\_\_\_  
**(Entry deadline is March 31, 2025)**

**Fred Harron Attendance Award**  
**NEC President 1984-1985**  
**For Year 2024 - 2025**

During the opening session of the District convention, registration will close for a short period for a roll call of those in attendance.

To determine the winner of the Attendance Award, the number of members from each club present at roll call will be divided by the number of members of the club on May 31<sup>st</sup>, and then multiplied by the number of miles from the club's home city to the convention site (for clubs in whose home city the convention is held, this number will be 1). The club with the highest point total will receive the Attendance Award.

To be eligible for the award, a club must be in good standing with both National and District and must have a minimum membership of 15. All clubs in contention for the award must verify the roll call by attesting that those members in attendance are in good standing (dues paid).

The convention secretary's member attendance count at roll call will be the sole determinant of the number of members present from each club. Members registered at the convention but not present and answering at roll call will not be counted in the club's total for award purposes.

**Outstanding Club Scrapbook Award**  
**For Year 2024 – 2025**

4. There will be three Outstanding Club Scrapbook awards:
  - one for large clubs (those with 75 or more members on July 1)
  - one for mid clubs (those with 30–74 members on July 1)
  - one for small clubs (29 or fewer members on July 1)
2. Scrapbooks will be judged on content and appearance in accordance with the attached rating sheet.
5. All entries must be submitted by **roll call** of the District convention to be eligible.
6. Entries must be accompanied by this entry form signed by both the club president and the club secretary.

Exchange Club of \_\_\_\_\_

\_\_\_\_\_  
Club President Signature

\_\_\_\_\_  
Club Secretary Signature

\_\_\_\_\_  
Club President Name (PRINT)

\_\_\_\_\_  
Club Secretary Name (PRINT)

\_\_\_\_\_  
Club President, phone number

\_\_\_\_\_  
Club Secretary, phone number

# Scrapbook Award Criteria

## For Year 2024 – 2025

### Content

Includes information on:

- Club members
- Club programs and events
- Club's involvement in National service projects
- Club's involvement in local service projects
- Club's involvement in District and National conventions
- Publicity from newspapers and other sources about the club
- Examples of club bulletin

**Points (0-30)** \_\_\_\_\_

### Appearance

- Club name and number, name of club president and scrapbook committee members
- Use of official Exchange logo, correct format, and correct choice of colors
- Use of headlines/captions
  - Bold, clear and “attention getting”
  - Description to include “who, what, why, where and when”
- Use of artwork, photos (original or downloaded), and color
  - For digital photos, use of photo quality paper and ink jet printing
  - Quality of digital prints and resolution
  - Readability / Typography
  - Note: “a picture is worth 1,000 words, please use good description for each photo
- Creativity and neatness
  - Use of fonts, logos, and colors
- Pages must be numbered (**only if club completes application for E.W. Sprague Award**)

**Points (0-20)** \_\_\_\_\_

<p style="text-align: center;"><b>E.W. Sprague Award</b> <b>NEC President 1937-1938</b> <b>For Year 2024 – 2025</b></p>
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The E.W. Sprague Award is given annually to the Exchange Club in the Tennessee District that is judged to have had the greatest impact on its community through its programs of service.

### **Requirements**

#### **Section 1:**

In order to be eligible for the E.W. Sprague Award, a club must meet the following minimum standards:

1. Complete an **Americanism** project.
2. Complete a **Community Service** project.
3. Participate in a local or National Foundation **Child Abuse Prevention** project.
4. Complete a **Youth** project.
5. Complete a **Fund-Raising** project.

**Note:** The reported completion of items 1-4 plus any two additional reported projects will result in the club also receiving the National Service Award for the club year.

#### **Section 2:**

The club must complete the attached **entry form** and submit a **club scrapbook**. The scrapbook should include pictures, newspaper articles, club bulletins, etc. that support the projects your club has completed. All projects listed on the Sprague Award entry form must include the page number in the **scrapbook** so that the project may be documented.

### **Scoring**

#### **1. National service requirements, maximum 100 points:**

20 points per project will be awarded for completion of projects in Section 1. In the event a club completes a project required under Section 1 multiple times, the first completion will be awarded 20 points and each subsequent completion will be listed in Section 3 as a Local Service Projects and additional occurrences of projects.

#### **2. Other National service projects:**

10 points will be awarded for the first completion of each of the other National program of service projects as described in the Leadership Manual. In the event a club completes a project required under Section 2 multiple times, the first completion will be awarded 10 points and each subsequent completion will be listed in Section 3 as a Local Service Projects and additional occurrences of projects.

## E.W. Sprague Award

### Page 2

#### 3. Local service projects:

5 points will be awarded to small clubs (fewer than 29 members as of July 1<sup>st</sup>) for completion of any local program that meets a community need or Child Abuse Prevention project and is identified by the public as an Exchange Club activity.

3 points will be awarded to mid-size clubs (30-74 members as of July 1<sup>st</sup>) and large size clubs (75+ members) as of July 1<sup>st</sup>) for completion of any local program that meets a community need or Child Abuse Prevention project and is identified by the public as an Exchange Club activity.

#### 4. Fund-raising activities:

10 points will be awarded for each funding raising activity not listed in Section 1.

#### 5. Membership:

5 points will be added for each net membership gain.

#### 6. New club building:

20 points will be awarded for each new Traditional club, Excel or Collegiate Club chartered during the award year.

#### 7. Club Publicity:

10 points will be awarded if the club publishes a bulletin at least once a month or maintains information on club website or official social media site.

#### 8. District Conferences:

5 points each will be awarded for each club member in attendance.

#### 9. District convention (previous year):

5 points will be awarded for each club member in attendance at roll call.

#### 10. Inter-club activities:

10 points will be awarded for the completion of each qualifying inter-club activity. Examples of qualifying activities are” participating in “Traveling Gavel” program, co-sponsorship of a service project, co-sponsorship of an inter-club social, or co-sponsorship of a fund raiser.

#### Deadline for entry:

Both the entry form and the club scrapbook must be submitted at District convention registration prior to roll call. **Any entry not received by roll call will not be eligible.**

**Examples of proper and improper scoring:**

- Example A: The Exchange Club of Rocky Top presents a Blue & Gold Award. It is decided to list the Blue & Gold as the club's "Community Service" project in *Section 1 as a National Program (20 points)*.  
Therefore, the same Blue & Gold Award may NOT be entered in *Section 2 as Other National Programs of Service (10 points)*.  
However, if two different Blue & Gold Awards were presented as two separate projects on two different dates, the second award would be listed in *Section 3 as Additional Occurrences of Projects already listed in Sections 1 or 2 (5 or 3 points depending on club size)*.
- Example B: The Exchange Club of Rocky Top receives permission to hand out American flags at the County Fair. There are 4 entrances to the Fair and 2 Exchangites cover each entrance. This is one (1) project, not four. The project may be entered in *Section 1 as the Americanism project (20 points)*.  
If listed in Section 1, the project may NOT be listed as GIVEAKIDAFLAGTO -WAVE in *Section 2 as Other National Programs of Service (10 points)*.  
If the same project is repeated at a different location and date, it may be listed in *Section 3 as Additional Occurrences of Projects listed in sections 1 or 2 (5 or 3 points depending on club size)*.
- Example C: The Exchange Club of Rocky Top presents Youth of the Year scholarships at their annual YOY Banquet. It is decided to list the YOY Banquet as the club's "Youth" project in *Section 1 as a National Program (20 points)*.  
Therefore, the same YOY Banquet may NOT be entered in *Section 2 as Other National Programs of Service (10 points)*, even though there were four scholarships presented at the same YOY Banquet.  
However, if four different YOY Scholarships were presented at four separate YOY Banquets on four different dates, the second, third, and fourth scholarship would be listed in *Section 3 as Additional Occurrences of Projects already listed in Sections 1 or 2 (5 or 3 points depending on club size)*.
- Example D: A "speaker" without member training or action is not a project of service.
- Example E: A donation without member involvement is not a project of service.



**E.W. Sprague Award  
NEC President 1937-1938**

**For Year 2024 - 2025**

**Entry Form**

(Note: Clubs should complete seven pages for this application)

**Exchange Club of** \_\_\_\_\_

**Section 1: National Programs**

Score 20 points for each of these completed projects.

**Points**

**Project**

\_\_\_\_\_ **Americanism (Identify, date, # of members participating):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Community Service (Identify, date, # of members participating):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Child Abuse Prevention (Identify, date, # of members participating):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Youth (Identify, date, # of members participating):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Fund-Raising (Identify, date, # of members participating):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Subtotal, Section 1, National Programs**

**Section 2: Other National Programs of Service**

Score 10 points for each of these completed projects. *Note that projects listed in Section 1 may not be re-listed here. Multiple occurrences of Section 1 or Section 2 projects should be listed in Section 3 as a Local project or additional occurrences.*

<b>Points</b>	<b><u>COMMUNITY SERVICE Projects</u></b>
_____	<b>Book of Golden Deeds:</b> _____ _____
_____	<b>Crime Prevention:</b> _____ _____
_____	<b>Family Days:</b> _____ _____
_____	<b>Firefighter of the Year:</b> _____ _____
_____	<b>Law Enforcement Officer of the Year:</b> _____ _____
_____	<b>National Day of Service:</b> _____ _____
_____	<b>Service to Seniors:</b> _____ _____
_____	<b>My Day in Court</b> _____ _____
_____	<b>Other Community Service Project</b> _____ _____

**E.W. Sprague Award Entry Form**

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**Section 2: Other National Programs of Service**

Score 10 points for each of these completed projects. *Note that projects listed in Section 1 may not be re-listed here. Multiple occurrences of Section 1 or Section 2 projects should be listed in Section 3 as a Local project or additional occurrences.*

**Points            AMERICANISM Projects**

\_\_\_\_\_ **Freedom Shrine (new or re-dedicated) :**  
\_\_\_\_\_

\_\_\_\_\_ **GIVEAKIDAFLAGTOWAVE:**  
\_\_\_\_\_

\_\_\_\_\_ **One Nation under God:**  
\_\_\_\_\_

\_\_\_\_\_ **Proudly We Hail:**  
\_\_\_\_\_

\_\_\_\_\_ **Display of 10+ American Flags in Public area for  
a minimum of 24 hours**  
\_\_\_\_\_

\_\_\_\_\_ **Other Americanism Service Project**  
\_\_\_\_\_

**E.W. Sprague Award Entry Form**

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**Section 2: Other National Programs of Service**

Score 10 points for each of these completed projects. *Note that projects listed in Section 1 may not be re-listed here. Multiple occurrences of Section 1 or Section 2 projects should be listed in Section 3 as a Local project or additional occurrences.*

**Points      YOUTH Projects**

\_\_\_\_\_ **A.C.E:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **EXCEL Club Sponsorship or Financial assistance**  
**(note: list new club building in Section 4)**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Scholarship:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Young Citizenship:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Youth of the Month/Year:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Other Youth Service Project**  
\_\_\_\_\_  
\_\_\_\_\_

**Points      CHILD ABUSE PREVENTION Projects**

\_\_\_\_\_ **Child Abuse Prevention:**  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Subtotal, Section 2, Other National Service Projects**

**Section 3 - Local Service Projects and additional occurrences of projects listed in Sections 1 or 2.**

**Please describe each activity and how it is related to Exchange (category of service). Describe how the activity meets a need of the community or Child Abuse Prevention project.**

**Additional local projects or additional occurrences of projects are limited to a total of 50. All projects listed over 50 will not be awarded any points.**

**Small clubs (29 or fewer members) will be awarded 5 points for each project.**

**Mid clubs (30-74 members) and large clubs (75+ members) will be awarded 3 points for each project.**

<b>Points</b>	<b>Project</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**(use additional sheet if needed)**

\_\_\_\_\_ **Subtotal, Section 3**

**Section 4 - Refer to Scoring section of instructions**

**Points**

**Fund Raising Activities (not previously listed):**

**Date:** \_\_\_\_\_ **Amount Raised:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Amount Raised:** \_\_\_\_\_

**Description:** \_\_\_\_\_

\_\_\_\_\_

**Membership:**

**Number of members, July 1** \_\_\_\_\_

**Number of members, May 31** \_\_\_\_\_

**Net gain/loss in membership** \_\_\_\_\_

\_\_\_\_\_

**New club (Traditional or Excel) building:**

**New club name** \_\_\_\_\_

**Number of charter members** \_\_\_\_\_ **Date Chartered:** \_\_\_\_\_

\_\_\_\_\_

**Club bulletin (published at least once a month.**

\_\_\_\_\_

**District Conference attendance**

\_\_\_\_\_

**District Convention attendance**

\_\_\_\_\_

**Inter-Club Activities**

**Function:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Clubs involved:** \_\_\_\_\_

**Function:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Clubs involved:** \_\_\_\_\_

\_\_\_\_\_

**Subtotal, Section 4**

\_\_\_\_\_

**Summary of Points**

\_\_\_\_\_ Subtotal for Section 1  
\_\_\_\_\_ Subtotal for Section 2  
\_\_\_\_\_ Subtotal for Section 3  
\_\_\_\_\_ Subtotal for Section 4

**Total Points**

\_\_\_\_\_

**Child Abuse Prevention Information**

**Please describe your club's involvement with a local Child Abuse Prevention Center or another child abuse prevention activity:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**We, the undersigned, attest that the information contained in this entry form is true, complete, and accurate, to the best of our knowledge and belief.**

\_\_\_\_\_ **Date** \_\_\_\_\_  
**Club President Signature**

\_\_\_\_\_  
**Club President Name (PRINT)**

\_\_\_\_\_ **Date** \_\_\_\_\_  
**Club Secretary Signature**

\_\_\_\_\_  
**Club Secretary Name (PRINT)**

# The End

**Please See Attached:**

- **Appendix A – Youth of the Year Application**
- **Appendix B – A.C.E. Application**